



# MINUTES OF THE IQAC MEETINGS PERIOD: 2021-22

## UDALGURI COLLEGE, UDALGURI

### Minutes of the IQAC Meeting, Udalguri College, Udalguri College, Udalguri

Date: 04/06/2021,

Time: 01:45 P.M.

Place: IQAC Office, Udalguri College, Udalguri

#### Members Present:

1. Dr Luke Daimary, Principal Cum Chairman, IQAC, Udalguri College, Udalguri
2. TBG Chetty, Vice Principial, Udalguri College
3. Punu Kalita, Member, Women Cell,
4. Manoranjan Borah, Asst Prof. Member ICT Cell
5. Anil Kumar Bayan, Asst Prof, Convener Planning Cell
6. Ronjoy Daimari, Asst Prof., Programme Officer, NSS, Udalguri College
7. Ramen Brahma, Member, Junior Office Assistant
8. Ramani Haloi, Convenor, Library Cell
9. J. Goswami, Convenor, Women Cell
10. Dr Rohit Chandra Daimari, Asst. Prof. Convenor, Grievance Redressal, Anti-Ragging & Anti-Sexual Harassment Cell
11. Rupam Dutta, Asst. Coordinator, IQAC, Udalguri College
12. Anjan Upadhyay, Coordinator, IQAC, Udalguri College
13. S.N Nepal, Convenor, Accounts & Audit Cell
14. Dr Niran Brahma, Convenor, Alumni Association
15. Bipul Kumar Sarma, Convenor AISHE & NIRF Cell, Udalguri College.

#### Agendas:

1. Discussion on celebration of World Environment Day
2. Celebration of the Foundation Day of the College
3. Admission Committee
4. Measures to be taken by the Grievances Redressal, Anti-Ragging & Anti-Sexual Harassment Cell
5. Preparation of Academic Calendar
6. Miscellaneous.

#### Resolutions Adopted:

- i. As per Resolution No-1, the IQAC unanimously resolved to constitute a World Environment Day Celebration Committee under Dr Rohit Daimari, HOD, Botany; to celebrate the same on the 5<sup>th</sup> of June 2022 with discussion and plantation drives.
- ii. As according to Resolution No 2, the Foundation Day of the College is to be celebrated at the College Campus on the 20<sup>th</sup> of August 2022 so as to apprise the College family and the stake holders the aim with which the College was established-that to serve the under privileged and the needy people of Udalguri area at large.
- iii. As according to Resolution No-3, the IQAC has requested upon the Principal, Udalguri College, to constitute an Admission Committee for the smooth functioning of the admission process.
- iv. As per Resolution No-4, Dr Rohit Daimari, Convenor Grievances Redressal, Anti-Ragging & Anti-Sexual Harassment Cell is requested to initiate measures in coordination with the concerned Cell so that instances of ragging and sexual harassment do not take place with the students.
- v. As per Resolution No-5, the Vice Principal is requested to prepare the Academic Calendar for the session 2021-22 in consultation with the Academic Council, Udalguri College.

(Dr Luke Daimary)

Principal  
UDALGURI COLLEGE  
UDALGURI

(Anjan Upadhyay)  
Coordinator

IQAC, Udalguri College  
Internal Quality Assurance Cell  
Udalguri College



## Minutes of the IQAC Meeting, Udalguri College, Udalguri

Date: 02/08/2021

Time: 12:00 Noon

Place: IQAC Office, Udalguri College, Udalguri

### Members Present:

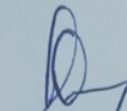
1. Dr Luke Daimary, Principal Cum Chairman, IQAC, Udalguri College, Udalguri
2. TBG Chetry, Vice Principal, Udalguri College.
3. Neeta Das, Member Women Cell,
4. Manoranjan Borah, Asst Prof. Member ICT Cell
5. Dr. Pramad Brahma, Asst Prof, Udalguri College
6. Ronjoy Daimari, Asst Prof., Programme Officer, NSS, Udalguri College
7. Ramen Brahma, Member, Office Assistant
8. Maria Basumatary, Asst. Prof., Udalguri College
9. J. Goswami, Convenor, Women Cell
10. Dr Rohit Chandra Daimari, Asst. Prof. Convenor, Grievance Redressal, Anti-Ragging & Anti-Sexual Harassment Cell
11. Rupam Dutta, Asst. Coordinator, IQAC, Udalguri College
12. Anjan Upadhyay, Coordinator, IQAC, Udalguri College
13. S.N Nepal, Convenor, Accounts & Audit Cell
14. Dr Rajendra Kumar Basumatary, Convenor, Research & Publication Cell

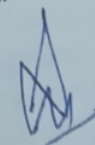
### Agendas:

1. Discussion on Proper functioning of classes
2. Celebration of Freshmen Social Day
3. Celebration of Gandhi Jayanti
4. Internal Evaluation
4. Miscellaneous.

### Resolutions Adopted:

- i. As per Resolution No.1, the Vice-Principal, Udalguri College; has been entrusted with the responsibility to monitor proper functioning of classes.
- ii. As according to Resolution No-2, the Freshmen Social Day is to be celebrated highlighting the composite culture of the area at large and the diversity of the students.
- iii. As per Resolution No-3, Gandhi Jayanti is going to be celebrated on the 2<sup>nd</sup> of Oct, so as to spread the message of ahimsa and the Gandhian ideals which have become the need of the hour.
- iv. As according to Resolution No-4, the Principal, Udalguri College has been requested to re-constitute an Internal Evaluation Exam Cell for the conduct of internal examination.

  
(Dr Luke Daimary)  
Chairman  
IQAC, Udalguri College  
Udalguri  
**PRINCIPAL**  
**UDALGURI COLLEGE**  
**UDALGURI**

  
(Anjan Upadhyay)  
Coordinator  
IQAC, Udalguri College  
Udalguri  
Co-Ordinator  
Internal Quality Assurance Cell  
Udalguri College



**Minutes of the IQAC Meeting, Udalguri College, Udalguri**

Date: 24/10/2021

Time: 02:15 P.M.

Place: IQAC Office, Udalguri College, Udalguri

**Members Present:**

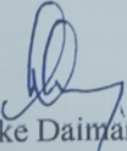
1. Dr Luke Daimary, Principal Cum Chairman, IQAC, Udalguri College, Udalguri
2. TBG Chettry, Vice Princiapal, , Udalguri College
3. Dipanjali Medhi Das, Women Cell,
4. Sonali Basumatary, Asst Prof., Udalguri College
5. Sarat Ramchiary, Asst Prof, Udalguri College
6. Ronjoy Daimari, Asst Prof., Programme Officer, NSS, Udalguri College
7. Ramen Brahma, Member, Junior Office Assistant
8. Ramani Haloi, Convenor, Library Cell
9. J. Goswami, Convenor, Women Cell
10. Dr Rajendra Kumar Basumatary, Asst. Prof., Udalguri College.
11. Rupam Dutta, Asst. Coordinator, IQAC, Udalguri College
12. Anjan Upadhyay, Coordinator, IQAC, Udalguri College
13. S.N Nepal, Convenor, Accounts & Audit Cell


**Agendas:**

1. Discussion on Bodo Sahitya Sabha Divas
2. Discussion on end semester examinations
3. Miscellaneous

**Resolutions Adopted:**

- i. As per Resolution No-1 the IQAC unanimously resolved to entrust the Department of Bodo to organize Bodo Sahitya Sabha Divas on Nov 16<sup>th</sup> so as to apprise young minds about the importance of regional languages and the cultivation of literary activities in mother tongue.
- ii. As per Resolution No 2, the Exam Cell, is requested to prepare the database of the candidates in a proper manner so that the end semester exam is conducted smoothly.

  
(Dr Luke Daimary)  
Chairman  
IQAC, Udalguri College  
Udalguri

  
(Anjan Upadhyay)  
Coordinator  
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Internal Quality Assurance Cell  
Udalguri College



## Minutes of the IQAC Meeting, Udalguri College, Udalguri

Date: 24/12/2021

Time: 01:15 P.M.

Place: IQAC Office, Udalguri College, Udalguri

### Members Present:

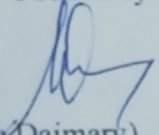
1. Dr Luke Daimary, Principal Cum Chairman, IQAC, Udalguri College, Udalguri
2. TBG Chettry, Vice Princiapal, , Udalguri College
3. Punu Kalita, Women Cell,
4. Manoranjan Borah, Asst Prof. Member ICT Cell
5. Anil Kumar Bayan, Asst Prof, Convener Planning Cell
6. Ronjoy Daimari, Asst Prof., Programme Officer, NSS, Udalguri College
7. Ramen Brahma, Member, Junior Office Assistant
8. Niran Brahma, Convenor, Health & Hygiene Cell
9. J. Goswami, Convenor, Women Cell
10. Rashmi Brahma, Asst Prof. & Warden, Women Hostel, Udalguri College
11. Rupam Dutta, Asst. Coordinator, IQAC, Udalguri College
12. Anjan Upadhyay, Coordinator, IQAC, Udalguri College
13. S.N Nepal, Convenor, Accounts & Audit Cell

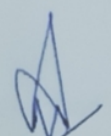
### Agendas:

1. Celebration of Magh Bihu.
2. Republic Day Celebration
3. Clean Campus Programme
4. National Youth Day Celebration
5. Miscellaneous.

### Resolutions Adopted:

- i. As per Resolution No-1, Magh Bihu, is to be celebrated in the College Campus involving students as well as Teachers so that the students are in touch with the agricultural festival which has been an inherent part of the local culture.
- ii. As according to Resolution No-2, Republic Day is to be celebrated on the 26<sup>th</sup> of January along with the rest of the nation with pomp and fervor at the College Campus, so as to imbibe the college fraternity about the importance of the day for the nation.
- iii. Clean Campus initiative is to be taken up on the 25<sup>th</sup> of January under the initiative of NSS, Udalguri College so that the clarion call of the nation for cleanliness in and around the College Campus as well as the society at large is spread.
4. As per Resolution No-4, the NSS has been entrusted with the responsibility of organizing the National Youth Day on the 12<sup>th</sup> of January 2022.

  
(Dr Luke Daimary)  
Chairman  
IQAC, Udalguri College  
Udalguri  
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(Anjan Upadhyay)  
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IQAC, Udalguri College  
Udalguri  
**Co-Ordinator**  
**Internal Quality Assurance Cell**  
**Udalguri College**



**Minutes of the IQAC Meeting, Udalguri College, Udalguri**

Date: 02/03/2022

Time: 01:15 P.M.

Place: IQAC Office, Udalguri College, Udalguri

**Members Present:**

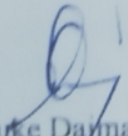
1. Dr Luke Daimary, Principal Cum Chairman, IQAC, Udalguri College, Udalguri
2. Robinson Narzari Vice Principial, , Udalguri College
3. Dr J. Goswami, Convenor, Women Cell
4. Manoranjan Borah, Asst Prof. Member ICT Cell
5. Anil Kumar Bayan, Asst Prof, Convener Planning Cell
6. Ronjoy Daimari, Asst Prof, Programme Officer, NSS, Udalguri College
7. Ramen Brahma, Member, Junior Office Assistant
8. Ramani Haloi, Convenor, Library Cell
9. J. Goswami, Convenor, Women Cell
10. Dr Rohit Chandra Daimari, Asst. Prof. Convenor, Grievance Redressal, Anti-Ragging & Anti-Sexual Harassment Cell
11. Rupam Dutta, Asst. Coordinator, IQAC, Udalguri College
12. Anjan Upadhyay, Coordinator, IQAC, Udalguri College
13. S N Nepal, Convenor, Accounts & Audit Cell


**Agendas:**

1. Discussion on Proper Functioning of Classes after resumption of classes.
2. Celebration of International Women Day
3. Miscellaneous

**Resolutions Adopted:**

- i. As per Resolution No-1, the Vice-Principal of the College has been entrusted with monitoring the proper conduct of the classes so that the students do not have to suffer on account of classes not taking place.
- ii. As per Resolution No-2, the HoDs have been asked to properly initiate at least one class of each paper per week in the Smart/Digital classrooms.
- iii. As per Resolution No-3, the Women Cell of the College has been entrusted with the responsibility of carrying out programmes to mark the International Women's Day on the 8<sup>th</sup> of March for highlighting the importance of women empowerment in all sectors of life.

  
(Dr Luke Daimary)  
Chairman  
IQAC, Udalguri College  
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Internal Quality Assurance Cell  
Udalguri College



**Minutes of the IQAC Meeting, Udalguri College, Udalguri**

Date: 02/04/2022

Time: 10:45 AM

Place: IQAC Office, Udalguri College, Udalguri

**Members Present:**

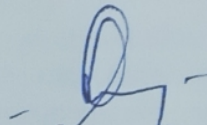
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6. Ronjoy Daimari, Asst Prof., Programme Officer, NSS, Udalguri College
7. Ramen Brahma, Member, Junior Office Assistant
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11. Rupam Dutta, Asst. Coordinator, IQAC, Udalguri College
12. Anjan Upadhyay, Coordinator, IQAC, Udalguri College
13. S.N Nepal, Convenor, Accounts & Audit Cell
14. Dr Nilima Dutta, Convenor, Extension Education Cell

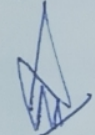
**Agendas:**

1. Drive on Plantation of Medicinal Plants in the College Campus.
2. Carrying out Reaching Hands in the Adopted Villages.
3. Miscellaneous

**Resolutions Adopted:**

- i. As per Resolution No 1, Medicinal Plants are to be planted in the College Campus under the initiative of the Dept of Botany, as per the Green initiative on the 30<sup>th</sup> May.
- ii. As per Resolution No 2, the works are to be under taken by the Extension Education Cell under the guidance of the Convenor, Extension Education Cell, Udalguri College.

  
(Dr Luke Daimary)  
Chairman  
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