YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Udalguri College
• Name of the Head of the institution	Dr Luke Daimary
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03711295091
• Mobile No:	9435500651
• Registered e-mail	iqacuc79@gmail.com
• Alternate e-mail	udalguricollege1979@gmail.com
• Address	Udalguri College
• City/Town	Udalguri
• State/UT	Assam
• Pin Code	784509
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Gauhati University (III,IV,V,VI Semesters) and Bodoland University (I and II Semesters) from academic session 2020-21
• Name of the IQAC Coordinator	Anjan Upadhyay
• Phone No.	03711295091
• Alternate phone No.	03711225981
• Mobile	9954009294
• IQAC e-mail address	iqacuc79@gmail.com
• Alternate e-mail address	anjan_upadhyay@yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/AQAR-2019-20-edited-and-submitted.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://udalguricollegeedu.in/wp-content/uploads/2022/05/Academic-Calendar-20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.25	2004	16/09/2004	15/09/2009
Cycle 2	B	2.05	2016	05/11/2016	04/11/2021

6.Date of Establishment of IQAC | 08/12/2002

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Udalguri College	Upgradation of Existing Degree College to MDC	RUSA	2019-20(Released in 2021)	20,00,000.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Addition of 60 computers as per the recommendation of IQAC

* Conduct of Webinar.

* Taking up the matter of Infrastructural upgradation with the authority as per the requirements due to the introduction of CBCS.

*Assisted the faculty members by providing all round technical support for carrying out the online classes during pandemic situation 2020.

*Prepared the Academic calendar and scheduled academic events for the year.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
(i) Conduct of webinars	(i) 04 Nos. of webinars were conducted.
(ii) Commissioning of Block C for Classrooms	(ii) Block C commissioned.
(iii) Drainage for outlet of water near Library	(iii) Drainage system completed.
(iv) MoUs to be signed with nearby institutions	(iv) MoUs signed with Kharupetia College.
(v) Addition of Computers in the Computer Lab	(v)60 Nos of Computers added for Computer Lab.
vi) Digitalization of Library	vi) The process is in progress

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
Governing Body of Udalguri College	**27/04/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	**24/04/2022**

Extended Profile

1.Programme

1.1   **15**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2785**

Number of students during the year

File Description	Documents
Data Template	[View File]

2.2   **495**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **615**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **71**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **32**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**15**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2785**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**495**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**615**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**71**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	32

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3,28,25,331.00
4.3 Total number of computers on campus for academic purposes	97

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. As affiliation of the college has been shifted to Bodoland University and as such members of each department were apprised about the need to get acquainted with the rules and guidelines of the university newly affiliated to.

2. Specific classrooms equipped with ICT facilities are designated for effortless conduct of classes.

3. The IQAC periodically examines the proper curriculum delivery in a learner centric approach and also proper provision of documentation is maintained.

4. The central library of the college is equipped with new books as per the new curriculum for CBCS.

5. The academic calendar of the university is followed in each and every aspect of the college's academic activities.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. The institution follows the guidelines of the Academic calendar as formulated by Gauhati University and Bodoland University and prepares an academic calendar in the beginning of the academic session keeping in tune with the affiliated universities.

2. The Exam Cell which is formulated with members of the Teaching and non-Teaching staff is apprised of the period for the conduct of Internal examinations while the Exam cell adheres to the time frame as fixed by the affiliating universities.

3. The marks allotted for internal exams is of 20% while the rest of 80 % is allotted for the external examination. Objective Question Paper (10 marks). Multiple choice and fill in the blank questions along with descriptive ones as per the university prescribed format is followed.

4. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

5. Special tests are conducted for those who fail to clear their examinations or fail to appear in the examination due to certain reasons.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://udalguricollegeedu.in/wp-content/uploads/2022/05/Academic-Calendar-20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum   **C. Any 2 of the above**

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated College, Udalguri College adheres to the guidelines as stipulated by the affiliating university. However, the students of this institution are sensitized about Professional Ethics, Gender, Human Values, Environment and Sustainability during the period of their study. Besides, the affiliating university has made environmental studies compulsory for the students of UG 3rd Semester. The women cell of the college has been given the responsibility of tackling the gender issues. Team works and gender equality is specially highlighted through various sports and cultural activities held from time to time.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/Summary_Report_of_Student_Satisfaction_Survey_2020-21.pdf.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1000

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1045

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty and college authority are well aware of the different knowledge, comprehension and analytical levels of students coming from diverse background of the society. Hence, students are encouraged to actively participate in the teaching learning process and special remedial classes are conducted for the slow learners. Further, slow learners and underperformers are encouraged to give additional tests for improving their performances.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2785	**71**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning,

participative learning and problem-solving methodologies are used for enhancing learning experiences through Team work, Debates, Seminars, Project works, Field visit, Industrial Visits Tree plantation etc. Debates are conducted on various topics so that the students can nourish themselves with diverse points of view. Practical and field works are conducted under the guidance of the teachers. Wall magazine of various departments are applied as platforms where students can avail the opportunity to display their creative, management and leadership skills. Besides the college magazine 'Harbinger' promotes creativity of students. Quizzes are also conducted by the faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the limited ICT resources available in the college. The college Library provides access to e-resources through NLIST programme. Students are guided to avail the services offered e-learning sites for enhancing their knowledge. Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools: 1. Projectors & Smart Boards- 03 projectors and equal number of smart boards are available. 2. Desktop and Laptops- The Departments have been equipped with Desktops. Besides some of the Teachers use their personal Laptops too. 3. Printers- Photocopier machines - Multifunction printers are available at all in the administrative section which can be availed by the teachers when asked for. There are 02 photostat machines available in the campus. They also avail the information available in the digital domain for effective teaching. are also equipped by digital library, online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ict.udalguricollegeedu.in/facilities-services

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

NIL

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

608

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an area where Udalguri college adheres to the guidelines as set by the affiliating universities. Besides following the academic calendar of Gauhati University and Bodoland University to which the college is affiliated, the departments of Udalguri college conduct internal assessment for those not able to pass the exams as well as the ones who are not able to appear due to some reasons. The institution conducts internal (sessional) exams under monitoring and management of Examination Cell of the college. The structure of Continuous Internal Evaluation system consisted of the marks from the sessional exams and departmental assignments with an emphasis on class attendance as well.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are handed over the answer sheets to check whether they have any grievances. In case of any grievances by the students the concerned teacher tries to verify and then address the issue immediately thereby rectifying the error if any.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education (OBE) is a student-centric learning approach and is made mandatory to Higher Educational institutes by all regulatory bodies like UGC, NAAC etc. It helps the students to a predetermined set of expected knowledge, skills, values or attributes that a student should acquire before completion of his/her program. Programme outcomes (POs), Programme Specific Outcomes (PSOs) and Course Specific outcomes (COs) are necessary for the flexibility and innovation in programme design, syllabi development, teaching-learning process and assessment of student learning levels. Udalguri College adopted the academic year 2015-16 and POs/PSOs/COs were framed as per guidelines. The programmes offered by the College cater to multiple interests of the student community and to build the human capital of the society and nation. The POs and COs primarily aim at imparting knowledge and skills which acritical for building students' competence and personality. There is also an emphasis on holist development of the students as the learning outcomes focus on imparting values and ethics and their interpersonal and communication skills. The POs/PSOs/COs of all the programmes are cleared after duly considering the inputs from faculty and alumni, employability prospects and societal requirements. They are communicated to all the stakeholders of the program through the

Faculty and the College Prospectus. The learning effectiveness of any programme and course depends on the POs and COs. The college has developed its POs and COs taking into consideration the mission and goals of the programmes of the affiliated University.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://udalguricollegeedu.in/outcome
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the end of each academic year, computation of POs attainment is done from the attainment of all curriculum components. Level of attainment computed for COs/PSOs/POs includes both direct and indirect assessment tools. Direct assessment tools are used to test the knowledge and/or skills student in that course. The PO and CO attainment is evaluated in the following way:

Direct Method: First three learning levels of learning like remembering, understanding and application to some extent fourth level of leaning by analyzing can be assessed by conducting standardized examinations (Semester End Examinations (SEE) where students are given limited time.

Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) are the prime tools for evaluation of PO and CO attainment. The CIE matrix comprises of Internal Examination conducted by the College. The marks obtained by the students are analyzed and mapped to CO and PO.

Indirect Method: Student Feedback on Curriculum is obtained and the same is shared with the departments so that their feedback is discussed and the matter be brought to the notice of the authority for relevant changes if any. PO is evaluatedbased on performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement. Field visits conducted by departments also add to enhance the level of understanding of students. Programme outcomes, programme specific and course outcomes are measured basing on the performance of students and student achievements in curricular, co-curricular and other activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/ANNUAL-REPORT-UC-GU.-2020-21-1.doc-1.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/Summary_Report_of_Student_Satisfaction_Survey_2020-21.pdf.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,00,000.00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.nbfgr.res.in

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the Covid pandemic extension activities could not be carried out. Fullfilling its commitment towards the society the Department of Chemistry of the college in collaboration with the SP Office, Udalguri, Ramakrishna Shevasram, Udalguri and District administration prepared free Sanitizers for frontline workers as well as for public. This was done when the supply of sanitizers was insufficient in Udalguri

During the peak pandemic period the Women Hostel of the College served as one of the Covid Centers for Udalguri district for those in need of isolation. Special Covid testing of the employees was done at the college as a part of socially making the people aware

about the precaution to restrain the spread of the pandemic

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

123

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As of now the College has adequate number of classrooms.

The following pertains to the status of adequate infrastructure and physical facilities for teaching- learning

No. of Classrooms: 40

No. of Laboratories: 06

Computing Equipments: 82 + 9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ict.udalguricollegeedu.in/facilities-services/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The cultural programmes are held in the auditorium of the college while those which require outdoor space like that of the pre-bwaisagu celebration, is held in the playground of the college itself. The college has a playground which serves for outdoor

games and was incorporated into the college in its inaugural year 1979. A basketball ground stands near the playground and was constructed in the year 2020. The playground serves for outdoor games like football, cricket, races, etc. The gymnasium of the college is open to all aspirants related to the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ict.udalguricollegeedu.in/facilities-services
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,3853786.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• **Name of ILMS software: SOUL SOFTWARE & KOHA SOFTWARE, RFID**

• **Nature of automation (fully or partially): SOUL(PARTIALLY) & KOHA (FULLY), RFID (FULLY)**

• **Version: SOUL 2.0, KOHA 19.05**

• **Year of Automation: SOUL2013-14, KOHA 2020, RFID 2020**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://library.udalguricollegeedu.in

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32,844.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution periodically updates the software in the computers through the selected recognized vendors. Due to the unavailability of sufficient facilities in the locality required for high-speed internet connection and wi-fi the college has not been able to provide free wi-fi in its campus. Of course, wi-fi facility is available for the administrative section.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution
A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40,88,.061.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There exists appropriate mechanism for the maintenance and utilization of physical, academic and support facilities like laboratories, library, sports complex, computers, classrooms etc. There are employees in the college who are given specific assignments for the maintenance of the laboratories. Each year,

the necessary ingredients and materials for the laboratories are procured by the concerned departments. Students are informed of the laboratory facilities through notifications and classroom interactions.

The Library Management Committee, which includes student members as well, oversees the maintenance and utilization of library facilities. Students are informed of the facilities through the library orientation classes and relevant bill boards kept in the library. The books are purchased by the concerned departments and then deposited in the central library.

The Sports Cell of the college along with the Physical Instructor of college maintains and utilizes the sports facilities. There is budgetary provision for the purchase of sports goods from time to time. Similarly there are assigned employees in the college for the physical upkeep and maintenance of the classrooms and computers. Students are informed of these facilities through notices, notice boards and other notifications issued from time to time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://udalguricollegeedu.in/wp-content/uploads/2022/05/procedure-and-policies-of-Udalguri-College.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1967

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://ict.udalguricollegeedu.in/facilities-services/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`B. Any 3 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students have an elected body of representative in the form of Udalguri College Students Union. The students elected to this body represent the students in various administrative, co-curricular and extracurricular activities. During Admission time, they extend a helping hand to the administrative section by guiding the new comers. Besides during any occasion celebrated in the College or during camps conducted by the College, they offer their services. During the College week, they take a major part in organizing and executing the programmes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College is yet to be registered. Of course, the Departments of the College keep in touch with them and seek their support and services whenever necessary.

File Description	Documents
Paste link for additional information	https://alumni.udalguricollegeedu.in
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The primary vision of Udalguri College is to impart knowledge of higher order to the most backward, rural and under-privileged scheduled tribes and other backward communities. We want to create a conducive environment for higher education among the remotest inhabitants, tribals, scheduled castes and other backward communities.

Mission:

i. To impart higher education to the students of this rural backward area.

ii. To ensure social and economic development through quality education.

iii. To spread women education.

iv. To make the students aware of environmental degradation and encourage social participation in the protection of the environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participate management in all spheres of management. The Principal handles the financial matters with the help of the Accounts section while the Vice Principal manages academic matters. The Department HODs handle the departmental matters in association with the faculty members. The Internal Examination Cell of the College manages examination related matters. Cells such as Women Cell, the Academic and Planning Cell, Extension Education Cell, Research Cell etc function in consultation with the IQAC of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Auditorium which had been taken up in the strategic plan, has been constructed and is to be commissioned shortly.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://udalguricollegeedu.in/wp-content/uploads/2022/05/UDALGURI-2.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions as per the Governing Body. The Principal of the College apprises the GB of the College about the policies which can be adopted and the GB after thorough deliberations adopts policies which can be adopted. The Principal then apprises the College family members about the policies which have been adopted. The Principal looks after the financial matters while the Vice-Principal looks after academic matters together with the Academic Committee. Appointment and service rules matters are decided as per the guidelines of UGC and the Director of Higher Education, Assam.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://udalguricollegeedu.in/organisational-chart
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution as such does not have any welfare measures for teaching and non- teaching staff but some of the staff on their own have mutual welfare fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed.The Principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation.

Performance Appraisal for non-teaching faculty The appointment is made through the Government of Assam and after joining the department as per service rules Departmental Promotion Committee is being conducted after every 3 years. The Principal concerned is asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by Udalguri College. The college undergoes an external audit conducted by Dept of Audit (LF), Govt of Assam. Grants are audited by AG Auditors. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the Principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since Udalguri College is a provincialized institution, the funds to be utilized are primarily allotted through the Higher Education Department by the Govt of Assam. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads.The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading Local Funds. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies have been initiated by the IQAC of the College which are as follows:

All the faculty members are encouraged and supported to participate in Orientation, Refresher courses, Workshops, Seminars and Conferences related to the teacher-learning process and research.

Teachers with Ph.D or undergoing Ph.D are also encouraged to help newly admitted Teacher research scholars.

Teachers are also supported and encouraged to participate in examination evaluation processes.

The poor and needy students are provided with financial aid out of

the college local fund.

The College also provides platform for the students to participate in Intra- College and Inter –College level debates, competitions, seminars etc.

Regular meetings of IQAC are conducted under the chairmanship of Principal. Suggestions are taken from all the members of IQAC for improvement and better implementation of the programmes undertaken by the College.

All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes.

Departments with laboratories are provided with charts, models etc for effective teaching- learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

a. Students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is conducted by IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee headed by the Vice-Principal of the College regularly visits classes regarding the regularity and punctuality of class work. The Principal is informed about the developments on regular basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The Principal who is also the Chairman of IQAC keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/ANNUAL-REPORT-UC-GU.-2020-21-1.doc-1.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows:

1.Safety and security: The Women Cell which works as Anti-Sexual Harassment Cell, takes up any matters related to grievances of girl students if any. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student.

Counselling: The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student community. Matters of personal hygiene are dealt with in the class from time to time. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.

Common Room: The College has a Common Room for Girl students.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://students.udalguricollegeedu.in/wp-content/uploads/2022/05/Final-File-for-7.1.1-Attachment-Gender-Sensitization.docx.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/

D. Any 1 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste:

All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E- Waste management:

E-waste collected in the College is sold to vendors.

Waste recycling system:

The system as such does not exist now.

Hazardous chemicals and radioactive waste management:

Hazardous chemicals are disposed off in a pit which has been dug for the purpose.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1MP2EYl rnauKRrVbqI3UdiFrmcX3oUXaN/edit?usp=sharin g&ouid=107546431194204312253&rtpof=true&sd =true
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Udalguri like the rest of India is a hot bed of cultural diversity. Students in Udalguri College come from diverse racial, religious, linguistic, cultural and socio-economic backgrounds. Students from different communities such as Assamese, Bodos, Bengalis, Biharis, Garos, Gorkhas, Hajongs, Rabhas, Santhals, the Tea Tribes etc. As such there is linguistic diversity. Moreover religious affiliations vary with students from Hinduism, Christianity, Buddism, Islam etc being admitted in the College. Besides students from different economic class exist in the College. However, all students are treated equally so that the college functions peacefully. Hence the College celebrates all festivals whether Saraswati Puja, Bwisagu or Pre-Christmas where students from all classes and communities become aware of the respect for religions and communities. Moreover, during any cultural occasion students are given the freedom to highlight their individual cultural traits. To do away with economic class distinction, the College follows a uniform dress code so that disparity in dress does not occur.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During Days of National Days importance, the Staff and students are sensitized about constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   **D. Any 1 of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The staff and students of Udalguri College actively participate in the celebration of the Republic Day, Independence Day, Gandhi Jayanti, International Yoga Day, Earth Day, Women's Day, Pre-Christmas and Bwisagu.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the Practice: Involvement of students in cleanliness of

the College Campus

2.Title of the Practice: Maintenance of Teaching Dairy

WebLinkfor details about the practices::::: https://iqac.udalguric ollegeedu.in/wp-content/uploads/2022/05/Best_Practices_2020-21.pdf

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

By and large Udalguri College has been able to nurture the educational aspirations of the rural masses which had been the basic idea behind the establishment of the institution way back on the 20th of August 1979. The College has been able to cater to the educational aspirations of the students from under-privileged backgrounds who form the majority in the College. Thus, the institution has been able to create a sense of belonging among the diverse sections and communities who constitute the basic structure of the nation.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. As affiliation of the college has been shifted to Bodoland University and as such members of each department were apprised about the need to get acquainted with the rules and guidelines of the university newly affiliated to.

2. Specific classrooms equipped with ICT facilities are designated for effortless conduct of classes.

3. The IQAC periodically examines the proper curriculum delivery in a learner centric approach and also proper provision of documentation is maintained.

4. The central library of the college is equipped with new books as per the new curriculum for CBCS.

5. The academic calendar of the university is followed in each and every aspect of the college's academic activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. The institution follows the guidelines of the Academic calendar as formulated by Gauhati University and Bodoland University and prepares an academic calendar in the beginning of the academic session keeping in tune with the affiliated universities.

2. The Exam Cell which is formulated with members of the Teaching and non-Teaching staff is apprised of the period for the conduct of Internal examinations while the Exam cell adheres to the time frame as fixed by the affiliating

universities.

3. The marks allotted for internal exams is of 20% while the rest of 80 % is allotted for the external examination. Objective Question Paper (10 marks). Multiple choice and fill in the blank questions along with descriptive ones as per the university prescribed format is followed.

4. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

5. Special tests are conducted for those who fail to clear their examinations or fail to appear in the examination due to certain reasons.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://udalguricollegeedu.in/wp-content/uploads/2022/05/Academic-Calendar-20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated College, Udalguri College adheres to the guidelines as stipulated by the affiliating university. However, the students of this institution are sensitized about Professional Ethics, Gender, Human Values, Environment and Sustainability during the period of their study. Besides, the affiliating university has made environmental studies compulsory for the students of UG 3rd Semester. The women cell of the college has been given the responsibility of tackling the gender issues. Team works and gender equality is specially highlighted through various sports and cultural activities held from time to time.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/Summary_Report_of_Student_Satisfaction_Survey_2020-21.pdf.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1000

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1045

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty and college authority are well aware of the different knowledge, comprehension and analytical levels of students coming from diverse background of the society. Hence, students are encouraged to actively participate in the teaching learning process and special remedial classes are conducted for the slow learners. Further, slow learners and underperformers are encouraged to give additional tests for improving their performances.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2785	**71**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences through Team work, Debates, Seminars, Project works, Field visit, Industrial Visits Tree plantation etc. Debates are conducted on various topics so that the students can nourish themselves with diverse

points of view. Practical and field works are conducted under the guidance of the teachers. Wall magazine of various departments are applied as platforms where students can avail the opportunity to display their creative, management and leadership skills. Besides the college magazine 'Harbinger' promotes creativity of students. Quizzes are also conducted by the faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the limited ICT resources available in the college. The college Library provides access to e-resources through NLIST programme. Students are guided to avail the services offered e-learning sites for enhancing their knowledge. Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools: 1. Projectors & Smart Boards- 03 projectors and equal number of smart boards are available. 2. Desktop and Laptops- The Departments have been equipped with Desktops. Besides some of the Teachers use their personal Laptops too. 3. Printers- Photocopier machines - Multifunction printers are available at all in the administrative section which can be availed by the teachers when asked for. There are 02 photostat machines available in the campus. They also avail the information available in the digital domain for effective teaching. are also equipped by digital library, online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ict.udalguricollegeedu.in/facilities-services

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

NIL

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

608

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an area where Udalguri college adheres to the guidelines as set by the affiliating universities. Besides following the academic calendar of Gauhati University and Bodoland University to which the college is affiliated, the departments of Udalguri college conduct internal assessment for those not able to pass the exams as well as the ones who are not able to appear due to some reasons. The institution conducts internal (sessional) exams under monitoring and management of Examination Cell of the college. The structure of Continuous Internal Evaluation system consisted of the marks from the sessional exams and departmental assignments with an emphasis on class attendance as well.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students are handed over the answer sheets to check whether they have any grievances. In case of any grievances by the students the concerned teacher tries to verify and then address the issue immediately thereby rectifying the error if any.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education (OBE) is a student-centric learning approach and is made mandatory to Higher Educational institutes by all regulatory bodies like UGC, NAAC etc. It helps the students to a predetermined set of expected knowledge, skills, values or attributes that a student should acquire before completion of his/her program. Programme outcomes (POs), Programme Specific Outcomes (PSOs) and Course Specific outcomes (COs) are necessary for the flexibility and innovation in programme design, syllabi development, teaching-learning process and assessment of student learning levels. Udalguri College adopted the academic year 2015-16 and POs/PSOs/COs were framed as per guidelines. The programmes offered by the College cater to multiple interests of the student community and to build the human capital of the society and nation. The POs and COs primarily aim at imparting knowledge and skills which acritical for building students' competence and personality. There is also an emphasis on holist development of the students as the learning outcomes focus on imparting values and ethics and their interpersonal and communication skills. The POs/PSOs/COs of all the programmes are cleared after duly considering the inputs from faculty and alumni, employability prospects and societal requirements. They are communicated to

all the stakeholders of the program through the Faculty and the College Prospectus. The learning effectiveness of any programme and course depends on the POs and COs. The college has developed its POs and COs taking into consideration the mission and goals of the programmes of the affiliated University.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://udalguricollegeedu.in/outcome
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the end of each academic year, computation of POs attainment is done from the attainment of all curriculum components. Level of attainment computed for COs/PSOs/POs includes both direct and indirect assessment tools. Direct assessment tools are used to test the knowledge and/or skills student in that course. The PO and CO attainment is evaluated in the following way:

Direct Method: First three learning levels of learning like remembering, understanding and application to some extent fourth level of leaning by analyzing can be assessed by conducting standardized examinations (Semester End Examinations (SEE) where students are given limited time.

Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) are the prime tools for evaluation of PO and CO attainment. The CIE matrix comprises of Internal Examination conducted by the College. The marks obtained by the students are analyzed and mapped to CO and PO.

Indirect Method: Student Feedback on Curriculum is obtained and the same is shared with the departments so that their feedback is discussed and the matter be brought to the notice of the authority for relevant changes if any. PO is evaluatedbased on performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement. Field visits conducted by departments also add to enhance the level of understanding of students. Programme outcomes, programme specific and course outcomes are measured

basing on the performance of students and student achievements in curricular, co-curricular and other activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/ANNUAL-REPORT-UC-GU.-2020-21-1.doc-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/Summary_Report_of_Student_Satisfaction_Survey_2020-21.pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,00,000.00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.nbfgr.res.in

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the Covid pandemic extension activities could not be carried out. Fullfilling its commitment towards the society the Department of Chemistry of the college in collaboration with the SP Office, Udalguri, Ramakrishna Shevasram, Udalguri and District administration prepared free Sanitizers for frontline workers as well as for public. This was done when the supply of sanitizers was insufficient in Udalguri

During the peak pandemic period the Women Hostel of the College served as one of the Covid Centers for Udalguri district for

those in need of isolation. Special Covid testing of the employees was done at the college as a part of socially making the people aware about the precaution to restrain the spread of the pandemic

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

123

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As of now the College has adequate number of classrooms.

The following pertains to the status of adequate infrastructure and physical facilities for teaching- learning

No. of Classrooms: 40

No. of Laboratories: 06

Computing Equipments: 82 + 9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ict.udalguricollegeedu.in/facilities-services/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The cultural programmes are held in the auditorium of the college while those which require outdoor space like that of the pre-bwaisagu celebration, is held in the playground of the college itself. The college has a playground which serves for outdoor games and was incorporated into the college in its inaugural year 1979. A basketball ground stands near the playground and was constructed in the year 2020. The playground serves for outdoor games like football, cricket, races, etc. The gymnasium of the college is open to all aspirants related to the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ict.udalguricollegeedu.in/facilities-services
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,3853786.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: SOUL SOFTWARE & KOHA SOFTWARE, RFID**

- **Nature of automation (fully or partially): SOUL(PARTIALLY) & KOHA (FULLY), RFID (FULLY)**

- **Version: SOUL 2.0, KOHA 19.05**

- **Year of Automation: SOUL2013-14, KOHA 2020, RFID 2020**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://library.udalguricollegeedu.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32,844.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution periodically updates the software in the computers through the selected recognized vendors. Due to the unavailability of sufficient facilities in the locality required for high-speed internet connection and wi-fi the college has not been able to provide free wi-fi in its campus. Of course, wi-fi facility is available for the administrative section.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40,88,.061.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There exists appropriate mechanism for the maintenance and utilization of physical, academic and support facilities like

laboratories, library, sports complex, computers, classrooms etc. There are employees in the college who are given specific assignments for the maintenance of the laboratories. Each year, the necessary ingredients and materials for the laboratories are procured by the concerned departments. Students are informed of the laboratory facilities through notifications and classroom interactions.

The Library Management Committee, which includes student members as well, oversees the maintenance and utilization of library facilities. Students are informed of the facilities through the library orientation classes and relevant bill boards kept in the library. The books are purchased by the concerned departments and then deposited in the central library.

The Sports Cell of the college along with the Physical Instrucor of college maintains and utilizes the sports facilities. There is budgetary provision for the purchase of sports goods from time to time. Similarly there are assigned employees in the college for the physical upkeep and maintenance of the classrooms and computers. Students are informed of these facilities through notices, notice boards and other notifications issued from time to time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://udalguricollegeedu.in/wp-content/uploads/2022/05/procedure-and-policies-of-Udalguri-College.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1967

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	<u>https://ict.udalguricollegeedu.in/facilities-services/</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students have an elected body of representative in the form of Udalguri College Students Union. The students elected to this body represent the students in various administrative, co-curricular and extracurricular activities. During Admission time, they extend a helping hand to the administrative section by guiding the new comers. Besides during any occasion celebrated in the College or during camps conducted by the College, they offer their services. During the College week, they take a major part in organizing and executing the programmes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College is yet to be registered. Of course, the Departments of the College keep in touch with them and seek their support and services whenever necessary.

File Description	Documents
Paste link for additional information	https://alumni.udalguricollegeedu.in
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The primary vision of Udalguri College is to impart knowledge of higher order to the most backward, rural and under-privileged scheduled tribes and other backward communities. We want to create a conducive environment for higher education among the remotest inhabitants, tribals, scheduled castes and other backward communities.

Mission:

i. To impart higher education to the students of this rural backward area.

ii. To ensure social and economic development through quality education.

iii. To spread women education.

iv. To make the students aware of environmental degradation and encourage social participation in the protection of the environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participate management in all spheres of management. The Principal handles the financial matters with the help of the Accounts section while the Vice Principal manages academic matters. The Department HODs handle the departmental matters in association with the faculty members. The Internal Examination Cell of the College manages examination related matters. Cells such as Women Cell, the Academic and Planning Cell, Extension Education Cell, Research Cell etc function in consultation with the IQAC of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Auditorium which had been taken up in the strategic plan, has been constructed and is to be commissioned shortly.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://udalguricollegeedu.in/wp-content/uploads/2022/05/UDALGURI-2.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions as per the Governing Body. The Principal of the College apprises the GB of the College about the policies which can be adopted and the GB after thorough deliberations adopts policies which can be adopted. The Principal then apprises the College family members about the policies which have been adopted. The Principal looks after the financial matters while the Vice-Principal looks after academic matters together with the Academic Committee. Appointment and service rules matters are decided as per the guidelines of UGC and the Director of Higher Education, Assam.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://udalguricollegeedu.in/organisational-chart
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution as such does not have any welfare measures for teaching and non- teaching staff but some of the staff on their own have mutual welfare fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed.The Principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation.

Performance Appraisal for non-teaching faculty The appointment is made through the Government of Assam and after joining the department as per service rules Departmental Promotion Committee is being conducted after every 3 years. The Principal concerned is asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by Udalguri College. The college undergoes an external audit conducted by Dept of Audit (LF), Govt of Assam. Grants are audited by AG Auditors. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the Principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since Udalguri College is a provincialized institution, the funds to be utilized are primarily allotted through the Higher Education Department by the Govt of Assam. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads.The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading Local Funds. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies have been initiated by the IQAC of the College which are as follows:

All the faculty members are encouraged and supported to participate in Orientation, Refresher courses, Workshops, Seminars and Conferences related to the teacher-learning process and research.

Teachers with Ph.D or undergoing Ph.D are also encouraged to help newly admitted Teacher research scholars.

Teachers are also supported and encouraged to participate in examination evaluation processes.

The poor and needy students are provided with financial aid out of the college local fund.

The College also provides platform for the students to participate in Intra- College and Inter –College level debates, competitions, seminars etc.

Regular meetings of IQAC are conducted under the chairmanship of Principal. Suggestions are taken from all the members of IQAC for improvement and better implementation of the programmes undertaken by the College.

All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes.

Departments with laboratories are provided with charts, models etc for effective teaching- learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this

regard are:

1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

a. Students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is conducted by IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee headed by the Vice-Principal of the College regularly visits classes regarding the regularity and punctuality of class work. The Principal is informed about the developments on regular basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The Principal who is also the Chairman of IQAC keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/ANNUAL-REPORT-UC-GU.-2020-21-1.doc-1.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows:

1.Safety and security: The Women Cell which works as Anti-Sexual Harassment Cell, takes up any matters related to grievances of girl students if any. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student.

Counselling: The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student community. Matters of personal hygiene are dealt with in the class from time to time. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.

Common Room: The College has a Common Room for Girl students.

File Description	Documents
Annual gender sensitization action plan	[NIL](#)
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://students.udalguricollegeedu.in/wp-content/uploads/2022/05/Final-File-for-7.1.1-Attachment-Gender-Sensitization.docx.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste:

All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage

of waste water is ensured.

E- Waste management:

E-waste collected in the College is sold to vendors.

Waste recycling system:

The system as such does not exist now.

Hazardous chemicals and radioactive waste management:

Hazardous chemicals are disposed off in a pit which has been dug for the purpose.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1MP2EYlrnauKRrVbqI3UdiFrmcX3oUXaN/edit?usp=sharing&ouid=107546431194204312253&rtpof=true&sd=true
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**D. Any 1 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human

D. Any 1 of the above

assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Udalguri like the rest of India is a hot bed of cultural diversity. Students in Udalguri College come from diverse racial, religious, linguistic, cultural and socio-economic backgrounds. Students from different communities such as Assamese, Bodos, Bengalis, Biharis, Garos, Gorkhas, Hajongs, Rabhas, Santhals, the Tea Tribes etc. As such there is linguistic diversity. Moreover religious affiliations vary with students from Hinduism, Christianity, Buddism, Islam etc being admitted in the College. Besides students from different economic class exist in the College. However, all students are treated equally so that the college functions peacefully. Hence the College celebrates all festivals whether Saraswati Puja, Bwisagu or Pre-Christmas where students from all classes and communities become aware of the respect for religions and communities. Moreover, during any cultural occasion students are given the freedom to highlight their individual cultural traits. To do away with economic class distinction, the College follows a uniform dress code so that disparity in dress does not occur.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During Days of National Days importance, the Staff and students are sensitized about constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The staff and students of Udalguri College actively participate in the celebration of the Republic Day, Independence Day, Gandhi Jayanti, International Yoga Day, Earth Day, Women's Day, Pre-Christmas and Bwisagu.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the Practice: Involvement of students in cleanliness of the College Campus

2.Title of the Practice: Maintenance of Teaching Dairy

WebLinkfor details about the practices::::: https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/Best_Practices_2020-21.pdf

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

By and large Udalguri College has been able to nurture the educational aspirations of the rural masses which had been the basic idea behind the establishment of the institution way back on the 20th of August 1979. The College has been able to cater to the educational aspirations of the students from under-privileged backgrounds who form the majority in the College. Thus, the institution has been able to create a sense of belonging among the diverse sections and communities who constitute the basic structure of the nation.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following plans of action were thought to be necessary for the year to follow:

1.Aftermarth Covid-19 pandemic,each and every department would be asked to prepare for quality online classes and its effective delivery for the next academic session

2.The examination board shall coordinate with the clerical section so that proper email ids of the students appearing for on-line examinations are identified so that the dispatch to the universities is made on time.

3.Due to Covid-19 pandemic the faculties have been advised to enroll for online workshops, FDPs, Seminars etc. to keep abreast with the current developments in their fields.

4. College authority is to be advised for maintaining Smart

Classroom Log Register.

5. Digitalization of Library to be completed at the earliest.

6.Initiatives shall be taken for collaboration signing MoUs with reputed industries and institution.

7.The institute shall conduct programmes related to Gender sensitization and Environmental Consciousness in order to inculcate the students and other stakeholders with moral values necessary to be a rational productive member of the society.