



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	UDALGURI COLLEGE
Name of the head of the Institution	Dr Luke Daimary
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03711295091
Mobile no.	9435500651
Registered Email	iqacuc79@gmail.com
Alternate Email	udalguricollege1979@gmail.com
Address	Purani Garoibari, PO &Dist: Udalguri
City/Town	Udalguri
State/UT	Assam
Pincode	784509
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Anjan Upadhyay
Phone no/Alternate Phone no.	03711295091
Mobile no.	9954009294
Registered Email	iqacuc79@gmail.com
Alternate Email	anjan_upadhyay@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://iqac.udalguricollegeedu.in/wp-content/uploads/2022/05/AQAR-2017-18-1.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://udalguricollegeedu.in/wp-content/uploads/2022/05/Udalguri-College-Academic-Calendar-2018-19-1.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	68.25	2004	16-Sep-2004	15-Sep-2021
2	B	2.05	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	08-Dec-2002
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Meeting with HOD	03-Oct-2018 1	12
Student Induction Programme	06-Aug-2018 1	400
Meeting with Examination Cell	03-Sep-2018 1	10
Deputation for CBCS	01-Aug-2018 1	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	00	NIL	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To ensure quality and sufficient classes for the benefit of the students. 2. Recommended the authority for an increase in infrastructure due to the introduction of CBCS 3. To compose and approve the College Anthem for strengthening institutional integrity and values. 4. Redesign the college website with new domain name for better performance. 5. Reconstitute the subcommittees and Cells for making it more inclusive and effective. 6. Prepared the Academic calendar and scheduled academic events for the year.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Recommended the college authority for an increase in the salary of the contractual teaching and nonteaching staff.	The salary of contractual staff was increased by 10.
Recommended the college authority to make smart class rooms facilities available in at least five rooms.	So far three smart rooms are available
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body Udalguri College	27-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

16-Mar-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College manages admission related activities through its online portal <https://ucdcs.in/admission> The Library also manages its database through SOUL 2.0

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. A detailed routine is prepared in the beginning of each academic session and

the syllabus is distributed between the faculty members of each department so that the classes can be conducted smoothly. 2. Specific classrooms equipped with ICT facilities are designated for effortless conduct of classes. 3. Departmental meetings are organized periodically to review the academic performance of the students. 4. The IQAC periodically examines the proper curriculum delivery in a learner centric approach and also proper provision of documentation is maintained. 5. The central library of the college is equipped with additional number of books 6. The academic calendar of the university is followed in each and every aspect of the college's academic activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry (H), Mathematics(H), Physics(H), Zoology(H)	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No

Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedbacks were taken and analyzed. The detail is available on the link:
<https://iqac.udalguricollegeedu.in/sss/>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Assamese	30	42	39
BA	Bodo	40	65	50
BA	ECONOMICS	30	31	27
BA	EDUCATION	30	20	17
BA	ENGLISH	30	35	17
BA	HISTORY	30	13	13
BA	POLITICAL SCIENCE	30	35	24
BA	PHILOSOPHY	30	33	23
BSc	BOTANY	20	30	25
BSc	CHEMISTRY	20	12	8

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2690	0	64	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
64	10	48	3	3	20

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NA

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	Nil

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	21	0	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG (Major Gen)	VI	21/05/2019	10/07/2019
BSc	UG (Major Gen)	VI	21/05/2019	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students are handed over the answer sheets to check whether they have any grievances. In case of any grievances by the students the concerned teacher tries to verify and then address the issue immediately thereby rectifying the error if any.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared as per Gauhati University to which the College is affiliated. The College conducts Internal as well as External Examination as per the schedule prescribed by the affiliating university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://udalguricollegeedu.in/outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	General	432	147	34.02
UG	BSc	General	147	28	19.0
UG	BA	Major	189	109	57.67
UG	BSc	Major	40	16	40

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://igac.udalguricollegeedu.in/wp-content/uploads/2022/05/8.Summary_report_of_student_satisfaction_survey_2018-19-1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1095	ICAR, NBFGR, Lucknow, UP, India	3.5	3.5

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BODO	1
ENGLISH	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	0	0	0	0
Resource persons	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Adventure Camp at Dirang, AP	NSS	1	5
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18250000	16593068

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Others	Newly Added
Class rooms	Newly Added
Others	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14537	2383487	819	303077	15356	2686564
Reference Books	3421	1454807	49	24077	3470	1478884
e-Books	51000	0	0	0	51000	0
Journals	7	21790	0	0	7	21790
e-Journals	2154	0	0	0	2154	0
Digital Database	8500	0	0	0	8500	0
Others (specify)	982	203596	0	0	982	203596

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NA	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	43	21	0	0	0	5	13	150	0
Added	5	0	0	0	0	4	14	0	0
Total	48	21	0	0	0	9	27	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
43.6	2888877	24.5	1937276

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There exists appropriate mechanism for the maintenance and utilization of physical, academic and support facilities like laboratories, library, sports complex, computers, classrooms etc. There are employees in the college who are given specific assignments for the maintenance of the laboratories. Each year, the necessary ingredients and materials for the laboratories are procured by the concerned departments. Students are informed of the laboratory facilities through notifications and classroom interactions. The Library Management Committee, which includes student members as well, oversees the maintenance and utilization of library facilities. Students are informed of the facilities through the library orientation classes and relevant bill boards kept in the library. The books are purchased by the concerned departments and then deposited in the central library. The Sports Cell of the college along with the Physical Instructor of college maintains and utilizes the sports facilities. There is budgetary provision for the purchase of sports goods from time to time. Similarly there are assigned employees in the college for the physical upkeep and maintenance of the classrooms and computers. Students are informed of these facilities through notices, notice boards and other notifications issued from time to time.

<https://udalguricollegeedu.in/wp-content/uploads/2022/05/procedure-and-policies-of-Udalguri-College.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Ministry of Minority Affairs, Ministry of Tribal Affairs, Ishan Uday Scheme	0	0
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	Nil	0	00
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	45

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2018	13	BA Bodo	Bodo	Bodoland Unniversity, Dibrugarh university, Gauhati University	MA Bodo
2018	14	BA English	English	SU, BU, RGU, IDOL, GU, TU, IGNOU	MA, MSW
2018	5	BA Political Science	Political Science	SU, BU, NERIM, GU,	MA Political Science, MSW
2018	1	Bsc Mathematics	Mathematics	BU	Msc Mathematics
2018	3	Bsc Chemistry	Chemistry	RGU, BU	Msc Chemistry
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
GATE	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Song (Traditional and Modern)	Intra Institutional	23
Badminton	Intra Institutional	12
Javelin	Intra Institutional	11
Running (100, 200, 500 metres, Marathon)	Intra Institutional	47
Footaball	Intra Institutional	104
Cricket	Intra Institutional	60
Kabaddi	Intra Institutional	32
Carrom	Intra Institutional	16
Dance (Traditional and Modern)	Intra Institutional	79
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	NIL	National	Nil	Nil	00	00
2019	NIL	International	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students have an elected body of representative in the form of Udalguri College Students Union. The students elected to this body represent the students in various administrative, co-curricular and extracurricular activities. During Admission time, they extend a helping hand to the administrative section by guiding the new comers. Besides during any occasion celebrated in the College or during camps conducted by the College, they offer their services. During the College week, they take a major part in organizing and executing the programmes. Udalguri College students elect their representative to the Udalguri College Students Union, which takes up the matter of students with the college authority. In all, there are 11 representatives in the body. This union is responsible for the conduct of the college week, Saraswati puja, pre-Christmas and pre-Bwisagu. In this, they are amply guided by the stakeholders of Udalguri College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College promotes participative management in all spheres of management. i. The Principal handles the financial matters with the help of the Accounts section while the Vice Principal manages academic matters. ii. The Department HODs handle the departmental matters in association with the faculty members. iii. The Internal Examination Cell of the College manages examination related matters. Cells such as Women Cell, the Academic and Planning Cell, Extension Education Cell, Research Cell etc function in consultation with the IQAC of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	i.The College follows the curriculum as prescribed by the affiliating university.
Teaching and Learning	The Teaching Learning process involves both way interaction between the Teachers and students. At the beginning of each session the departmental HODs distribute the Classes to the faculty members who then take classes as per the routine prepared at the start of the session. Remedial classes are taken for slow learners.
Examination and Evaluation	The Exam Cell conducts the examination as per the Academic Calendar and sends the answer scripts to the Departmental HODs for the internal exams while the answer scripts of the external exams are sent to the respective zones as designated by the affiliating university. After the evaluation of the internal examination answer scripts students are allowed to check their answer scripts to resolve any quarries regarding the scripts.
Research and Development	The College does not have independent research activities as such but encourages researchers such as Ratul Chandra Bharali who has been carrying out research activities under NBFGR (ICAR). Moreover the concerns of the faculties for aviling leave during research is generously accomodated.
Library, ICT and Physical Infrastructure / Instrumentation	Library is installed with SOUL Software and the College has subscribed to INFLIBNET whereby faculties and students can access e-resources. There are two rooms with smart board while the Lab consists of 22 No of computers while the clerical section and the departments are augmented with 19 computers and 4 printers. The process of the construction of new laboratories for the Department of Chemistry and Zoology have been started and are likely to get completed shortly.
Human Resource Management	The Head of the College is the Principal and he manages the College with the guidance of the Governing Body of the College. Appointments are made as per UGC and DHE guidelines as well as the guidelines of the Govt of Assam. the academic section is managed by the Vice-Principal in consultation with the

	Departmental HODS who then interact with the faculties regarding the steps to be taken. The Library the non-teaching staff come directly under the ambit of the Principal.
Industry Interaction / Collaboration	As of now Udalguri college does not have any collaboration with any industry.
Admission of Students	At the beginning of each academic session the GB of the College decides the number of students who are to be admitted. After this the admission process starts. Of course being the only provincialised Degree College in the district headquarter of Udalguri, most of the applicants are accommodated because the the College has to stick by the guiding principles with which the College was established ie to cater to the educational aspirations of the region.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Udalguri College conducts Admission and Registration process online using its Admission Portal https://ucdcs.in/admission

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers (FDP)	3	21/05/2019	27/05/2019	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	64	8	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	Free studentship is provided as per Govt of Assam guidelines

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Financial audit of the accounts is an important process and is strictly followed by Udalguri College. The college undergoes an external audit conducted by Dept of Audit (LF), Govt of Assam. Grants are audited by AG Auditors. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the Principal. The copies of the audit are also preserved in the college for records.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	60
2018	Deputation for CBCS	01/08/2018	01/08/2018	01/08/2018	14
2018	Students Induction Programme	06/08/2018	06/08/2018	06/08/2018	400
2018	Meeting with Examination Cell	03/09/2018	03/09/2018	03/09/2018	12

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR GB, PRINCIPAL, TEACHERS NON-TEACHING STAFF UDALGURI COLLEGE, UDALGURI RULES OF DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS UDALGURI COLLEGE, UDALGUR	01/08/2016	https://udalguricollege.edu.in/code-of-conduct

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Plantation of saplings. ii. Installation of Dustbins for non-degradable waste. iii. Use of LED bulbs. iv. Sustenance of the existing Tank in the College campus. v. Preserving Sufficient open and green area.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Best Practice-1 Title: Free studentship for Eco-Friendly environment. Objectives: The main objectives of the practice are To help economically weaker section of the society To integrate educational development with environmental welfare To provide maximum benefit of government welfare schemes to the students Context: The rise in environmental pollution and resultant climate change made the college administration reflect upon linking education and students with the environment awareness movement. Further there was a need to help the economically backward class to have access to higher education. Hence, it was thought out to provide free studentship to deserving students only after producing the proof of plantation of sapling. Thus, the students are inculcated with the holistic concept of being the responsible citizens of the planet The Practice: At the time of admission a thorough verification of photographic proof of the plantation is carried out. Evidence of success: Every year at the time of re-registration into the next year, the academic council headed by the Vice-Principal verifies photographic proof of the growth of the sapling which was planted during the time of admission. Problems encountered and resources required: Sometimes the students fail to take proper care of the sapling. Hence, they are directed to newly plant a sapling. This reduces the intended out put in the form of increase in green cover.</p> <p>Best Practice-2 1.Title of the Practice: Platforms for displaying innate talents through Wall Magazine of the Departments 2.Objectives of the Practice: The Objective is to give a platform</p>

to the students to display their creativity through the departmental Wall Magazines. 3.The Context: Giving an impetus or flight to ignite hidden talents is the need of the hour so that the nation at large gets something out of them. Hence, a free hand is given to the students to display whatever creative talents can be displayed in the Departmental Wall Magazines. Of course teachers guide to a certain extent. 4.The Practice: All Departments have been allotted space to display their Departmental Wall Magazines. The practice involves collection of materials by the students among themselves and then a ceremonial opening of the Wall Magazine in every academic session. 5.Evidences of Success: The participation of the students is overwhelming. Students eagerly participate as a free hand is given to them. This has instilled confidence in them. 6.Problems Encountered and Resources Required: As the Wall Magazine can accommodate limited number of creative portrayals and articles, all students cannot display their creativity. Of course, the College Magazine Harbinger is open for eager participants to display their creativity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://igac.udalguricollegeedu.in/wp-content/uploads/2022/05/Best_Practice_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Udalguri College was established on the 20th of August 1979 due to the urge of the people of the area who had been without an institution for higher education. Being a rural area then, the rural populace was the most affected as they could not get their wards admitted to far of places as Udalguri lacked a higher educational institution then. The priority which led to the establishment of the college was thus to help the marginalized sections educated. Udalguri College is proud to serve the rural students who form the majority in the College.

Provide the weblink of the institution

<https://udalguricollegeedu.in/wp-content/uploads/2022/05/performance-and-thrust-area.pdf>

8.Future Plans of Actions for Next Academic Year

A plan of action is devised every year in order to keep up with the paces of the rapidly changing educational scenario. The following plans of action were thought to be necessary for the year to follow: 1.The examination board shall coordinate with the clerical section so that proper email ids of the students appearing for on-line examinations are identified so that the dispatch to the universities is made on time. 2. Digitalization of Library to be completed at the earliest. 3.The institute shall Environmental Consciousness in order to inculcate the students and other stakeholders with moral values necessary to be a rational productive member of the society. 4.To ensure quality and sufficient classes for the benefit of the students. 5. To augment sports infrastructure by constructing a Volley Ball Court.