

**The Annual Quality Assurance Report (AQAR) of the IQAC
Academic Year: July 1, 2017 to June 30, 2018)**

Part – A

1. Details of the Institution

1.1 Name of the Institution	Udalguri College
1.2 Address Line 1	Vill: Purani-Goraihari
Address Line 2	P.O. & P.S. Udalguri
City/Town	Udalguri
State	Assam
Pin Code	784509
Institution e-mail address	udalgorcollege1979@gmail.com
Contact Nos.	03711-225981
Name of the Head of the Institution:	Dr Luke Daimary
Tel. No. with STD Code:	03711-225947
Mobile:	94355-00651
Name of the IQAC Co-ordinator:	Mr Somnath Nepal
Mobile:	94353-84419
IQAC e-mail address:	iqacudalgorcollege@gmail.com
1.3 NAAC Track ID (For ex. MHCOCN 18879)	EC(SC)/ 18/A& A/113.2
1.4 Website address:	www.udalgorcollege.co.in
Web-link of the AQAR:	http://www.udalgorcollege.co.in/IQAC/AQAR_2017_18.pdf

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	68.25	2004	Five years
2	2 nd Cycle	B	2.05	2016	Five years
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.6 Date of Establishment of IQAC: **08/12/2002**

1.7 AQAR for the year (for example 2010-11) **2017-18**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2005-06 (31/12/2015)
- ii. AQAR 2006-07 (31/12/2015)
- iii. AQAR 2007-08 (31/12/2015)
- iv. AQAR 2008-09 (31/12/2015)
- v. AQAR 2009-10 (31/12/2015)
- vi. AQAR 2010-11 (31/12/2015)
- vii. AQAR 2011-12 (31/12/2015)
- viii. AQAR 2012-13 (31/12/2015)
- ix. AQAR 2013-14 (31/12/2015)
- x. AQAR 2014-15 (31/12/2015)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the College) **Gauhati University**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University **NIL**

University with Potential for Excellence **NIL** UGC-CPE **NIL**

DST Star Scheme	<input type="text" value="NIL"/>	UGC-CE	<input type="text" value="NIL"/>
UGC-Special Assistance Programme	<input type="text" value="NIL"/>	DST-FIST	<input type="text" value="NIL"/>
UGC-Innovative PG programmes	<input type="text" value="NIL"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="NIL"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC is in touch with the Principal and Faculty members for achievement of desired mission of Higher Education

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Holding of periodic assessments for improving the awareness level of students.	Improvement of result.

* Attach the Academic Calendar of the year as Annexure. (ANNEXURE –I attached)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part-B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	01	NIL	NIL	NIL
UG	14	NIL	NIL	NIL
PG Diploma	02	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	15	NIL	NIL	NIL
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **ELECTIVE OPTION**

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	14
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders* Alumni NIL Parents NIL Employer NIL Students NIL

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is done by the affiliating university (Gauhati University)

1.5 Any new Department/Centre introduced during the year. If yes, give details. NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	09	12	NIL	NIL

2.2 No. of permanent faculty with Ph.D. 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	02	NIL	NIL	NIL	NIL	NIL	NIL	02	02

2.4 No. of Guest and Visiting faculty and Temporary faculty NIL NIL 43

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	NIL	NIL	NIL
Presented papers	02	03	NIL
Resource Persons	NIL	01	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

a) Teachers prepare teaching plan before the beginning of the academic session and follow the same in the teaching programme. b) Maintenance of Teaching Dairy.

2.7 Total No. of actual teaching days during this academic year 160

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: (Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MULTIPLE CHOICE QUESTIONS

2.9 No. of faculty members involved in curriculum Restructuring / revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop NIL NIL 01

2.10 Average percentage of attendance of students 75% (Approx)

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	678	NIL	43	108	NIL	22.4%
B.SC	75	NIL	15	10	03	37.33%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: **IQAC monitors teachers attendance, takes feed-backs on Teaching And Learning from various stakeholders.**

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others (Short Term Course)	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is constantly engaged in motivating the Researchers of the College. One of our Faculty members is engaged in Minor Research Project. The College has 08 Faculty members with Ph.D, while 06 are pursuing their PhDs.

3.2 Details regarding major projects: **NIL.**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	02	1	1	NIL
Outlay in Rs. Lakhs	10.54 Lakhs	1 lakh	1	NIL

3.4 Details on research publications: **NIL.**

	International	National	Others
Peer Review Journals			

Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: **NIL**.

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	1 Year	NBFGR	1.00 L	1.00 L
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (<i>other than compulsory by the University</i>)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	1 Year	NBFGR	1.00 L	1.00 L

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **DOES NOT ARISE**.

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: **NIL**.

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year: **NIL**.

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: **NIL**.

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): **NIL**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level

National level International level

3.22 No. of students participated in NCC events: University level State level

National level International level

3.23 No. of Awards won in NSS: University level State level

National level International level

3.24 No. of Awards won in NCC: University level State level

National level International level

3.25 No. of Extension activities organized: University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility: **Medical Camp organized by NSS unit of the College.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
Campus area	58,915.46 sq mts	Nil	Donated by landowners.	Does not arise.
Class rooms	12,183 sq. mts	Nil.	College fund	Does not arise
Laboratories	1500 sq mts	Nil	College fund	Does not arise
Seminar halls	763 sq mts	Nil	College fund	---
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Details in Annexure-II	Details in Annexure-III	College fund & UGC	81 Nos
Value of the equipment purchased during the year (Rs. in lakhs)	Rs 15,12,283	1,86,280	College fund & UGC	Rs 16,985,63
Others	--	--	--	--

4.2 Computerization of administration and library:

On line form submission and payments of fees by students have been initiated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13336	Rs 20,88,928	1201	Rs 2,94,559	14537	Rs 23,83,487
Reference Books	3306	Rs 13,88,710	115	Rs 66,097	3421	Rs 14,54,807
e-Books	51000	N-List Programmes	NIL	0	51000	N-List Programmes
Journals	06	Rs 12025	06	Rs 10,500	12	Rs 22,525
e-Journals	2154	N-List Programmes	--	--	--	--
Digital Database	6500	--	599	--	7099	--
CD & Video	--	--	22 CDs	(Attached to Books purchased)	--	--
Others (specify)	Book Bank-910, Bound Vols-72	Rs 2,03,596	Same	Same	910	Rs 2,03,596

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	21	BSNL	--	--	05	13	--
Added	04	--	Jionet/BSNL	--	--	04	--	--
Total	43	21	Jionet/BSNL	--	--	09	13	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL.

4.6 Amount spent on maintenance in lakhs :

i) ICT Rs 20,000/-

ii) Campus Infrastructure and facilities Rs 9,50,000/-

iii) Equipments Rs 3,80,000/-

iv) Others Rs 87,000/-

Total : Rs. 14,37,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

a) IQAC motivates the teachers to involve and organise different extension activities and support services to the feeder institutions.
 b) Support services like remedial classes are organized for students.
 c) Helps to solve the grievances of students.

5.2 Efforts made by the institution for tracking the progression

No such data are provided by the alumni as of now.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2111	NIL	NIL	NIL

(b) No. of students outside the state

NIL.

(c) No. of international students

NIL.

Men	No	%
Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
312	68	1419	296	00	2095	381	60	1476	194	00	2111

Demand ratio: **85.52%** Dropout: **22.24%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any): **NIL**

No. of students beneficiaries

5.5 No. of students qualified in these examinations: **Data Unavailable.**

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

The Counseling and Career Guidance Cell conducts career oriented lecture sessions thereby providing necessary information and suggestions which are essential for competitive examinations at the time of admissions.

No. of students benefitted

5.7 Details of campus placement: **NIL.**

On Campus		Off Campus	
Number of Organisations visited	Number of students participated	Number of students placed	Number of students placed

5.8 Details of gender sensitization programmes:

International Women Day organized by Udalguri College Women Cell.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support: **Eligible students receive ST/SC/OBC and merit scholarships which are credited directly to their accounts by Govt agencies.**

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives: **NIL.**

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **New Rooms have been added in the Existing Women Hostel.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

The primary vision of Udalguri College is to impart knowledge of higher order to the most backward, rural and under-privileged scheduled tribes and other backward communities. We want to create a conducive environment for higher education among the remotest inhabitants, tribals, scheduled castes and other backward communities.

Mission:

- i. To impart higher education to the students of this rural backward area.
- ii. To ensure social and economic development through quality education.
- iii. To spread women education.
- iv. To make the students aware of environmental degradation and encourage social participation in the protection of the environment.

6.2 Does the Institution has a management Information System: **NIL**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is prepared by the parent university.

6.3.2 Teaching and Learning

- a) Dedicated Faculty Members.
- b) Maintenance of Diary by Teachers as to the classes taken.
- c) Healthy interaction between students and Faculty even beyond the allotted class periods.
- d) Modern Teaching Aids have been facilitated to improve the teaching learning process.
- e) Library is equipped with various materials to improve the level of knowledge.
- f) One of the Faculty members is involved in Course structuring and revision of Syllabus under Gauhati University. (g) Faculty members are involved in framing questions as and when called for by the parent university

6.3.3 Examination and Evaluation

- a) Continuous evaluation through different methods like Internal Assessment Test Assignments, Presentations, Project work etc.
- b) Transparency is maintained in evaluation process.
- c) The College is a spot evaluation Zone for evaluation of answer scripts of Semester Examination.
- d) Examination Committee ensures smooth conduct of examinations.
- e) Sessional Examination is repeated to improve the performance of the students
- f) The Semester Examination question papers are set by Gauhati University.

6.3.4 Research and Development:

A Research Committee is constituted to motivate Faculty members for Research works. One of the Faculty Members is engaged in Minor Research Project (NBFGR).

6.3.5 Library, ICT and physical infrastructure / instrumentation

Reading rooms exist for the students as well as Teachers.

6.3.6 Human Resource Management

Faculty and Staff are encouraged to participate in Self-development programmes

6.3.7 Faculty and Staff recruitment:

As per UGC and University guidelines.

6.3.8 Industry Interaction / Collaboration: **NIL**.

6.3.9 Admission of Students

Admissions are carried out every year immediately after the announcement of 12th Class results. The departments are given the autonomy to conduct Entrances for Major courses. The Minimum cut-off marks for admission into Major Courses is 45%.

6.4 Welfare schemes for

Teaching	NIL
Non teaching	NIL
Students	NIL

6.5 Total corpus fund generated

Rs 40,00000/-

6.6 Whether annual financial audit has been done: Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? **NO**.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Does not arise.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university welcomes application and processes the same as and when required.

6.11 Activities and support from the Alumni Association

Alumnis occasionally visit the College and interact with faculty members with a view to improve services.

6.12 Activities and support from the Parent – Teacher Association:

Parents Teachers meeting is convened occasionally to discuss students related issues.

6.13 Development programmes for support staff: NIL.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation programme are organized in the College premises to celebrate different occasions. Care is taken so that the planted saplings survive.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) Digitalization.
- b) Steps taken towards making the learning environment eco friendly by plantation of trees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Digitalization is underway.
- b) Teachers are sensitized regularly by organizing staff meetings to coordinate efforts made by different stakeholders for achievement of excellence.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- a) The College follows eco-friendly policy and this policy gets displayed in the strictness with which free admission is allowed to students only on the basis of photograph of the applicant planting a sapling.
- b) Maintenance of Teaching Diary.

****Provide the details in annexure (Annexure need to be numbered as IV & V)***

7.4 Contribution to environmental awareness / protection

The college arranges environmental awareness programmes during occasions such as World Environment Day.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The SWOT analysis was carried out internally. The following points were churned out of the analysis.

Strength:

- i) The college being the oldest institute offering higher education in the district headquarter of Udalguri is conducive for drawing students from Udalguri and its outskirts.
- ii) The College campus is of 8.7 acres. Being spacious it has a spacious playground and Women Hostel.

Weakness:

- i) Students are mediocre and come from poor educational backgrounds as a majority of them belong to the underprivileged sections of the society.

Opportunity:

- i) Increasing number of students interested in continuing their efforts for achieving higher educational ambitions.
- ii) Opportunity exists for introducing Career oriented courses, Vocational courses, Entrepreneurship programmes and PG courses.
- iii) Opportunity exists in opening Cultural Heritage Centre for preservation of folk culture of the region.

Threat:

- i) Keeping pace with the national and global level of quality education.
- ii) Quality students leave for other states for Higher Education.

8 Plans of institution for next year(Session 2018-19)

- a) Encourage research and innovation.
- b) Infrastructure development
- c) Regular feedback from different stake holders.

Name :Mr. Somnath Nepal



Signature of the Coordinator, IQAC

Name :Dr Luke Daimary



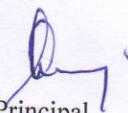
Signature of the Chairperson, IQAC

ANNEXURE-I (O. NO.2, 2.15)
ACADEMIC CALENDAR 2017-18

UDALGURI COLLEGE
ACADEMIC CALENDAR FOR THE SESSION 2017-2018

MONTH	CLASS DAYS/WORKING DAYS/ TEACHING DAYS	HOLIDAYS	SUNDAYS
August 2017	1,2,3,4,5,7,8,9,10,11,12,16,17,18,19, 21,22,24,25,26,28,29,30,31=23 Days	14 th Aug Janmastami, 15 th Aug Independence Day, 20 th Aug College Foundation Day, 23 rd Tithi of Sankardeva, 24 th Freshmen Social Day=05 Days	6,13,20,27=04 Days
September 2017	1,4,5,6,7,8,9,11,12,13,14,15,16,18,19,20,21, 22=18 Days	2 nd Sept Id-Ul-Zoha, 10 th Sept Tithi of Madha, 23 rd College Students Election Day 24 th -30 th Durga Puja, Janmostav of Sri Sri Sankardeva= 8 Days	3,10,17,24=4 Days
October 2017	6,7,9,10,11,12,13,14,16,17,20,21,24,25,26,27, 28,30,31=19 Days	1 st -05 th Durga Puja, Moharamm, 18 th Kati Bihu, 19 th Oct Diwali, Election=7 Days	1,8,15,22,29=05 Days
Nov 2017	1,2,3,6,7,8,9,10,11,13,14,15 Teaching Days, 17,18,20,21,22,23,24,25,27,28,29,30- Exam Days= 24 Days	4 th Guru Nanak Jayanti, 16 th Bodo Sahitya Sabha Divas = 2 Days	5,12,19,26=4 Days
Dec 2017	1,4,5,6,7,8,9,11,12,13,14,15,16,18,19,20,21, 22,23,26,27,28,29,30 Exam & Evaluation Days =24 Days	2 Dec Asom Divas, 25 th Dec Christmas Day=2 Days	3,10,17,24,31=5 Days
Jan 2018	16,17,18,19,20,24,25= 7 Days	1 st -12 th Winter Recess, 13-15 th Magh Bihu, 22 nd Saraswati Puja, 23 Netaji Bithday, 26 th Republic Day, 27-31 st College Week=20 Days	7,14,21,28=4 Days
Feb 2018	1,2,3,5,6,7,8,9,10,12,13,15,16,17,19,20,21,22, 23,24,26,27,28=23 Days	14 th Siva Ratri=1 Day	4,11,18,25=4 Days
March 2018	3,5,6,7,8,9,10,12,13,14,15,16,17,19,20,21,22, 23,24,26,27,28,29,31=24 Days	1 st -2 nd Dol Jatra, 30 th Good Friday=3 Days	4,11,18,25,=4 Days
April 2018	2,3,4,5,6,7,9,10,11,12,13,17,18,19,20,21,23,2 4,25,26,27,28=22 Days	14 th -16 th Bohag Bihu, 30 th Buddha Purnima=4 Days	1,8,15,22,29=05 Days
May 2018	2,3,4,5,7,8,9,10,11,12,14,15 Teaching Days, 16,17,18,19,21,22,23,24,25,26,28,29,30,31 Exam Days = 26 Days	1 st May Divas, = 1 Day	6,13,20,27=4 Days
June 2018	1,2,4,5,6,7,8,9,11,12,13,14,15,18,19,20,21,22, 23,25,26,27,28,29,30 Exam Days & Evaluation Period = 25 Days	16-17 Idul Fitre= 2 Days	3,10,17,24=4 Days
July 2018	3,4,5,6,7,9,10,11,12,13,14,16,17,18,19,20,21, 23,24,25,26,27,28,30,31 Summer Vaccation =26 Days		1,8,15,22,29= 5 Days

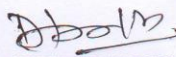
Total Teaching Days=160, Total Working Days=237


 Principal
 Udalguri College
PRINCIPAL
UDALGURI COLLEGE
UDALGURI

ANNEXURE-II (CRITERION 4 Q. NO.4.1)
NO. & VALUE OF EXISTING EQUIPMENTS PURCHASED

List of Existing important equipment purchased
Udalguri College, Udalguri

SI	Name of Equipment	Qty.	Source of Fund	Amount
1	Desktop ACCER	2	UGC	52,400.00
2	Cannon Laser Printer	1	UGC	9,700.00
3	Plutinium Resistance Thermometer	1	own	8,500.00
4	Bio-Matric attendance	1	own	25,000.00
5	Green board	32	own	1,25,000.00
8	Binocular Microscope (vision 2000)	1	UGC	26,500.00
9	Centrefuge machine	1	UGC	6,900.00
10	Digital Ph Meter	1	UGC	12,000.00
11	Digital Balance	1	UGC	15,000.00
12	Sony-Projector	1	UGC	47,128.00
13	Sony-Laptop	1	UGC	46,352.00
14	Cannon scanner	1	UGC	3,450.00
15	Computer(Dekstop Accer)	8	UGC	3,04,653.00
16	Cannon Xerox machin	2	UGC	1,96,000.00
17	Incubator	1	UGC	23,220.00
18	Refrigerator	4	UGC	51,400.00
19	Computer set	1	own	27,200.00
20	Laser Printer	1	own	97,000.00
21	Laser Printer	1	own	8,800.00
22	Aquaguard	1	own	15,980.00
23	Refrigerator	1	own	6,200.00
24	Smart board	2	own	1,58,500.00
25	Computer set	8	own	2,45,400.00
				15,12,283.00

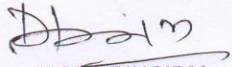

VICE PRINCIPAL
UDALGURI COLLEGE
UDALGURI

ANNEXURE-III (CRITERION 4 Q. NO.4.1)

NO. & VALUE OF NEW EQUIPMENTS PURCHASED

**List of newly created equipment
Udalguri College, Udalguri**

Sl. No	Name	Number	Amount
1	Laser . Printer	1	8900.00
2	HDD	1	5850.00
3	Computer pc	4	154530.00
4	Computer Graphics	1	17000.00
	Total		186280.00


VICE PRINCIPAL
UDALGURI COLLEGE
UDALGURI

ANNEXURE-IV (Q. NO.7.3)

BEST PRACTICES:

1. Title of the Practice: ECO-FRIENDLY POLICY & MAINTENANCE OF TEACHING DAIRY

2. Goal : The Goal of the eco-friendly policy introduced by Udalguri College is to raise the Green cover in Udalguri and its outskirts which in recent years have witnessed large scale deforestation. Maintenance of Teaching Dairy facilitates the effectiveness of the Teaching-Learning Process.

3. Context: Following the national policy of sensitization of the approach towards maintenance of ecology, Udalguri College provides free admission only on the basis of the applicant student submitting a self photograph of planting a sapling(which has been solely introduced by Udalguri College, while the Govt guideline provides for an income certificate to be attached along with the required documents).

In view of the mediocre and poor level of students academic background, it becomes imperative, to maintain records of the topics discussed with the students to improve the academic performance of the students.

4. Practice & Implementation: Prior to the admission the College announces its policy of admission to intending students to plant saplings and maintain them so as to avail free admission. Moreover the College celebrates the World Environment Day in its premises with plantation of saplings. In fact every occasion in the College starts with plantation programme.

Teachers of all the Faculties have to submit the Teaching plan for each academic session to the Academic sub-committee and teachers adhere to the Teaching plan formulated in the beginning of the session in the maintaining of Teachers Dairy. The Academic Sub-committee reviews Teachers activities by going through the diaries submitted.

5.Evidence of Success:

The College houses a Botanical garden in its premises which is another instance which supports the environment policy followed by the College.

The attendance of Teachers in the classes is improving which has led to the completion of the courses in time. It also helps the teachers to review their method of teaching and to do away with the deficiencies, if any.

6.Problems encountered & Resources Required:

Even though the College authority is planning to increase the greenery of the College premises but due to the lack of enough space, it has not been able to increase the green cover to the planned level.

Due to the political agitations, from time to time, the teachers cannot complete the courses allotted due to the disruption of classes. Number of sanctioned post needs to be increased so as to meet the deficiency of faculty in different departments.

7.Notes(Optional)

In order to make the students aware about environmental protection and preservation of eco-system, students are often taken for field trips to the Rajiv Gandhi National Park located at Orang and even to locations in and outside the state.

8. Contact Details:

Name of the Principal: Dr Luke Daimary

Name of the Institution: Udalguri College

City: Udalguri

Pin Code: 784509

Accredited Status: B

Working Phone: 9435500651

Website: www.udalgorcollege.in

Mobile No.: 9435500651

Fax: Nil

Email: udalgorcollege1979@gmail.com

ANNEXURE-IV (Q. NO.7.3)
ECO-FRIENDLY POLICY (PHOTO OF ACTIVITIES ATTACHED)





**A PHOTOGRAPH SUBMITTED BY A STUDENT FOR AVAILING ADMISSION FREE OF COST
ALONG WITH INCOME CERTIFICATE.**



OFFICE OF THE MAUZADAR
AMBAGAON MAUZA
Sub-Division : Udalguri B.T.A.D. (Assam)
Book No. 7

INCOME CERTIFICATE
TO WHOM IT MAY CONCERN

Printed at COMPUTER HOME, LNB Road, Mangaldai

Sl. No. **1612**

Certified that Shri/Smt. Durgaram Robha
Son/Daughter/Wife of Shri/Late Hema Robha
is an inhabitant of village Palkiguzi
P.O. Tanulbari Mauza - Ambagaon,
P.S. Udalguzi under Udalguri Sub-Division in the
Dist. - Udalguri BTAD (Assam).

From all source his/her/father's/guardian's annual income is Rs. 4,22,000/-
(Rupees Fourty two thousand only.)

D. S. Chatterjee
Mouzadar
Ambagaon Mouza
27/6/17

ANNEXURE-V (Q. NO.7.3)

A SAMPLE COPY OF MAINTENANCE OF TEACHING DIARY.

Date & Day	Class	Paper	Time	Topic discussed	Name of the teacher
18-08-17 Friday	MS 2	-	9:00	Due to rain couldn't attend a class	Anil KH Bano
	III M	5:2	11-15	Multiple credit curves	
	III G	-	12:00	Robertson's equation & Pigou's equation	
Date & Day	Class	Paper	Time	Topic discussed	Name of the teacher
19-08-17 Saturday	III M	5:2	9:45	Exhibit multiple & CER	Anil Kumar Bansari
	IV M	5:5	11-15	physiocracy	
Name of the Department - Economics					Signature of Teacher

Date & Day	Class	Paper	Time	Topic discussed	Name of the teacher
06.09.17 Wednesday	Sem V (M)	5:4	9:00	Introduction to Leontief Paradox	Anil Kumar Bansari
	Sem V (G)	5:1	9:45	Shifting, impact & incidence of tax	
	Sem I (h)	1:2	10:30	Classical system	
	H S II	-	2:15	Expenditure method of measuring price elasticity	
Date & Day	Class	Paper	Time	Topic discussed	Name of the teacher
07.09.17 Thursday	Sem V (M)	5:4	9:45	Leontief Paradox	Anil Kumar Bansari
	Sem I (h)	1:2	11:15	Main contents of classical theory	
	Sem III (G)	-	12:45	Quantity Theory of money	
Economics, 05/09/2017 = Teachers day					Signature of Teacher

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
